



2017

AMENDED (Proposed)

**Tri-Lakes Monument
Fire Protection District**

**Annual Budget
9/27/2017**

Approved By:

**Board of Directors
Tri Lakes-Monument Fire Protection District**



2017 BUDGET SUMMARY

<u>Category</u>	<u>2015 Actual</u>	<u>2016 Amended</u>	<u>2016 Actual</u>	<u>2017 Approved</u>	<u>2017 Amended</u>
REVENUES					
Taxes	4,565,565	4,855,493	4,897,496	4,962,738	4,962,738
Fees	535,352	774,120	875,651	822,750	822,750
Grants	0	175,000	175,285	0	0
Other	194,495	102,100	54,071	108,000	24,000
Total Operating Revenue	5,295,412	5,906,713	6,002,503	5,893,488	5,809,488
Impact Fees	239,988	0	6,216	225,000	(50,000)
Total Revenue	5,535,400	5,906,713	6,008,719	6,118,488	5,759,488
EXPENSES					
Administration	348,352	508,557	473,032	495,356	495,356
Building	85,566	92,800	82,125	106,800	106,800
Communications	139,101	127,300	115,476	138,450	138,450
Fire Prevention	4,815	4,500	3,181	5,500	5,500
Vehicles	147,648	129,000	116,145	132,200	132,200
Fire Fighting Equip	39,561	42,750	40,774	62,500	62,500
EMS	62,562	72,550	55,785	72,950	72,950
Wages	3,114,052	3,258,083	3,292,665	3,567,792	3,494,692
Benefits	816,507	899,281	790,314	957,322	940,422
Uniforms	28,716	21,000	17,914	21,000	21,000
Training and Education	18,041	26,000	17,822	51,900	41,900
Utilities	51,527	58,700	50,310	51,700	51,700
Debt Service	382,496	281,478	281,478	272,944	272,944
Total Gen Fund Expenses	5,238,944	5,521,999	5,337,021	5,936,414	5,836,414
Capital Improvements	70,283	425,000	320,794	85,000	35,000
Impact Fee Expenses	0	117,500	113,929	0	0
Emergency Funds	0	0	0	0	0
Total Expenses	5,309,227	6,064,499	5,771,744	6,021,414	5,871,414
STATUSES					
Operating	(44,700)	(44,700)	490,197	(17,926)	(1,926)
Capital Improvement	(183,838)	(183,838)	(232,590)	(85,000)	(35,000)
Impact Fee	250,000	250,000	(117,500)	225,000	(50,000)
Emergency Reserve	0	0	0	(25,000)	(25,000)
Total Funds Change	21,462	21,462	140,107	97,074	(111,926)



OPERATING FUND REVENUE

Acct	Source	2015 Actual	2016 Amended	2016 Actual	2017 Approved	2017 Amended
REVENUES						
4110	Property Tax	4,097,498	4,420,493	4,381,258	4,483,738	4,483,738
4120	Specific Ownership Tax	463,445	435,000	509,282	470,000	470,000
4150	Other Tax Revenue	4,622	0	6,956	9,000	9,000
4160	Assessment Fees (Palmer Lake)	10,000	12,120	8,550	7,500	7,500
4210	Ambulance Revenue	511,944	750,000	852,287	800,000	800,000
4230	CPR Class Fees	125	0	225	250	250
4250	Fire Inspection Revenue	13,283	12,000	14,589	15,000	15,000
4400	Bank/Investment Interest	2,256	2,100	9,573	8,000	8,000
4510	Miscellaneous Donations	175	0	1,075	0	0
4520	Miscellaneous Revenue	3,125	0	19,617	0	0
4560	Wildland Deployment Revenue	188,939	100,000	23,806	100,000	16,000
4525	Grants	0	175,000	175,285	0	0
	Operating Revenue	5,295,412	5,906,713	6,002,503	5,893,488	5,809,488
4530	Impact Fees*	239,988	0	6,216	225,000	(50,000)
	Total Revenue	5,535,400	5,906,713	6,008,719	6,118,488	5,759,488



OPERATING FUND EXPENSES

<u>Acct</u>	<u>Description</u>	<u>2015 Actual</u>	<u>2016 Amended</u>	<u>2016 Actual</u>	<u>2017 Proposed</u>	<u>2017 Amended</u>
5100	ADMINISTRATION					
5105	Accounting	1,401	20,000	23,044	38,500	38,500
5107	Auditing	8,200	9,000	8,713	10,000	10,000
5110	Ambulance Collection Fee (4.95%)	28,993	57,500	53,269	39,600	39,600
5115	Bank Charge	8,099	13,000	12,426	7,500	7,500
5120	Books, Dues, Subscriptions	5,066	6,000	5,091	5,000	5,000
5125	Consultants Expense	0	15,000	10,000	20,000	20,000
5130	Copies, Postage, Shipping	1,673	3,000	2,307	2,800	2,800
5131	Election material management	0	10,000	13,771	5,000	5,000
5135	County Treasurer's Fee (1.5%)	61,471	66,307	66,070	67,256	67,256
	Directors Training	0	0	0	250	250
5145	General Expense - Admin	8,183	2,250	1,638	5,500	5,500
5150	Legal Fees	10,297	14,000	21,519	15,000	15,000
5155	General Liability Ins. (McNeil)	35,875	35,000	31,298	40,000	40,000
5160	Maintenance Contracts - Admin.	3,386	4,000	2,589	4,000	4,000
5165	Office Supplies	4,338	5,000	3,625	5,000	5,000
5166	Office Equipment/Furniture	10,472	1,000	0	5,000	5,000
5168	Promotional Processes		0	0	5,000	5,000
5185	Travel	1,276	1,000	3,611	1,250	1,250
5188	Elections	0	40,000	31,186	40,000	40,000
5190	Worker's Compensation	145,348	185,000	163,320	150,000	150,000
5191	Morale and Welfare	1,075	4,000	3,186	7,500	7,500
5192	Medical Exams / Services	3,970	12,000	2,207	15,000	15,000
5193	Heart Benefit	0	0	0	0	0
5194	Recruiting / Hiring	0	2,500	5,436	2,000	2,000
5195	New Hire Medical Exams	0	1,500	7,257	2,700	2,700
5196	Public Relations	564	1,500	1,469	1,500	1,500
5198	Wildland Deployments	8,665				
	ADMIN TOTAL	348,352	508,557	473,032	495,356	495,356



OPERATING FUND EXPENSES

<u>Acct</u>	<u>Description</u>	<u>2015 Actual</u>	<u>2016 Amended</u>	<u>2016 Actual</u>	<u>2017 Proposed</u>	<u>2017 Amended</u>
5200	BUILDINGS					
	Repair and Maintenance	48,789	53,500	39,016	65,000	65,000
	Supplies	10,877	10,900	11,602	10,800	10,800
	Admin Office	25,900	28,400	31,507	31,000	31,000
	BUILDINGS TOTAL	85,566	92,800	82,125	106,800	106,800
5300	COMMUNICATIONS					
5310	Cable	1,293	1,300	1,358	1,500	1,500
5315	Telephone	8,004	8,500	9,302	9,250	9,250
5320	Cellular	19,599	20,000	16,895	16,000	16,000
5330	Information Technology	56,516	8,500	5,643	10,000	10,000
5331	IT Contracts	0	37,500	36,676	40,000	40,000
5335	Internet Connectivity	27,388	26,000	27,196	35,000	35,000
5340	Pager Service Contract	1,808	2,000	2,235	2,000	2,000
5341	Maintenance Contract 800 Mrtz	4,230	4,300	5,040	4,300	4,300
5360	Radio License 800 \$215.00 ea	11,880	9,700	10,911	10,400	10,400
5370	Repair and Maintenance	8,383	9,500	220	10,000	10,000
5380	Dispatch Services					
	COMMUNICATIONS TOTAL	139,101	127,300	115,476	138,450	138,450



OPERATING FUND EXPENSES

Acct	Description	2015 Actual	2016 Amended	2016 Actual	2017 Proposed	2017 Amended
5390	FIRE PREVENTION					
5391	Personnel Training	1,316	2,000	120	2,000	2,000
5392	Fire Prevention Supplies	2,325	1,000	1,937	2,500	2,500
5393	Wildland Mitigation	0	750	0	0	0
5394	Fire Prevention Equip	1,174	750	1,124	1,000	1,000
5396	Misc. Grants	0	0	0	0	0
	FIRE PREVENTION TOTAL	4,815	4,500	3,181	5,500	5,500
5400	VEHICLES					
	FIRE					
5410	Other	2,472	0	0	0	0
5411	Fuel	20,670	22,000	16,746	20,000	20,000
5412	Repair and Maintenance	57,922	53,700	55,300	60,000	60,000
5413	Ladder Testing	0	1,300	1,231	1,300	1,300
5414	Pump Testing	0	1,500	0	1,500	1,500
5420	MEDICAL					
5421	Fuel	11,954	18,000	13,300	14,400	14,400
5422	Repair and Maintenance	34,083	15,000	8,328	15,000	15,000
5430	ADMINISTRATION					
5431	Fuel	7,609	10,000	9,526	10,000	10,000
5432	Repair and Maintenance	12,889	7,500	9,844	10,000	10,000
5433	Stock	49		1,870		
	VEHICLES TOTAL	147,648	129,000	116,145	132,200	132,200
5460	FIRE FIGHTING EQUIPMENT					
5460	Firefighting Equipment	0	0	101	25,000	25,000
5461	Repair and Maintenance	8,957	7,000	3,278	9,000	9,000
5462	SCBA Repair	7,277	7,000	11,030	8,000	8,000
5463	Fire Fighting Supplies	6,795	7,500	15,052	3,000	3,000
5464	Hazmat Supplies	585	1,500	966	2,000	2,000
5465	TEMS	330	750	191	0	0
5467	Wildland Supplies	2,852	3,000	858	2,500	2,500
5468	PPE New Purchase	12,765	15,000	9,298	12,000	12,000



OPERATING FUND EXPENSES

<u>Acct</u>	<u>Description</u>	<u>2015 Actual</u>	<u>2016 Amended</u>	<u>2016 Actual</u>	<u>2017 Proposed</u>	<u>2017 Amended</u>
5469	PPE Maintenance & Repair	0	1,000	0	1,000	1,000
	FIRE FIGHTING EQUIP. TOTAL	39,561	42,750	40,774	62,500	62,500



OPERATING FUND EXPENSES

<u>Acct</u>	<u>Description</u>	<u>2015 Actual</u>	<u>2016 Amended</u>	<u>2016 Actual</u>	<u>2017 Proposed</u>	<u>2017 Amended</u>
5470	EMS					
5471	Repair and Maintenance	1,361	1,000	0	1,000	1,000
5472	Maintenance Contracts - EMS	7,547	7,800	4,960	9,200	9,200
5473	Medical Supply	53,589	60,000	49,968	62,000	62,000
5474	Medical Equipment	0	3,000	0	0	0
5475	Community CPR/First Aid	65	750	857	750	750
	MEDICAL TOTAL	62,562	72,550	55,785	72,950	72,950
5500	WAGES					
5507	Administration	370,386	343,787	346,201	333,053	360,553
5508	Operations (FT)	2,119,290	2,345,124	2,247,448	2,559,088	2,468,488
5512	Operations (PT)	5,610	20,000	4,927	10,000	0
5513	Overtime (Shift)	435,476	330,000	580,203	410,000	525,000
5514	Overtime (Other)	36,318	35,000	38,147	35,000	50,000
	Overtime (Training/EMS Officer)	0	25,000	0	30,000	0
5519	Overtime (Wildland Backfill)	26,074		4,116	50,000	0
5517	Longevity				28,680	28,680
5518	Wildland Deployment Pay	64,040	100,000	7,995	50,000	0
5530	Payroll Tax 6.2% (FICA) (PT & Temp e	6,443	3,191	3,378	620	620
5531	Firefighter Medicare 1.45% (FF+ADM	40,613	46,384	47,536	50,834	50,834
5535	Unemployment 0.3%	6,682	9,597	12,396	10,517	10,517
5539	Payroll Expenses	3,120		318		
	WAGES TOTAL	3,114,052	3,258,083	3,292,665	3,567,792	3,494,692



OPERATING FUND EXPENSES

<u>Acct</u>	<u>Description</u>	<u>2015 Actual</u>	<u>2016 Amended</u>	<u>2016 Actual</u>	<u>2017 Proposed</u>	<u>2017 Amended</u>
5540	BENEFITS					
5541	Employee Health and Life	555,578	596,175	497,451	610,000	610,000
5542	Dental	8,215	10,766	10,275	14,500	14,500
5543	Vision	287	0	21	0	0
5544	FPPA Death and Disability 2.6%	57,593	69,432	64,648	91,151	89,251
5546	FPPA Pension Match 8.0%	194,360	213,636	205,948	231,371	216,371
5547	Accident and Sickness (Provident)	0	1,900	1,891	2,000	2,000
5548	Death and Dismemberment (Provident)	0	3,472	3,363	3,500	3,500
5549	Employee Assistance Program	2,500	2,500	5,481	2,800	2,800
5550	Flex Spending (Conexis)	-2,026	1,400	1,236	2,000	2,000
	BENEFITS TOTAL	816,507	899,281	790,314	957,322	940,422
5560	UNIFORMS					
5561	Staff	28,539	19,000	17,528	18,000	18,000
5563	Damaged/Repair	177		0		
5564	New Hire / Promotions	0	2,000	386	3,000	3,000
	UNIFORMS TOTAL	28,716	21,000	17,914	21,000	21,000
5600	TRAINING AND EDUCATION					
5600	Other	0	0	0	0	0
5610	Fire	15,378	15,000	12,550	35,400	35,400
5620	Medical	1,695	7,500	1,710	13,000	3,000
5650	Administration/Other	968	2,000	2,766	2,000	2,000
5651	Health & Wellness	0	1,500	796	1,500	1,500
5652	Tuition Reimbursment	0	0	0	0	0
	TRAINING / ED. TOTAL	18,041	26,000	17,822	51,900	41,900



OPERATING FUND EXPENSES

Acct	Description	2015 Actual	2016 Amended	2016 Actual	2017 Proposed	2017 Amended
5700	UTILITIES					
5710	Electricity	22,125	21,600	23,888	21,500	21,500
5720	Gas	19,333	24,000	16,958	21,200	21,200
5730	Water/Sewer	6,857	9,500	7,007	6,200	6,200
5740	Trash Collection	3,212	3,600	2,457	2,800	2,800
	UTILITIES TOTAL	51,527	58,700	50,310	51,700	51,700
5900	DEBT SERVICE					
5910	Lease (Ladder Trk)	33,134	71,387	71,387	71,387	71,387
	Lease (Eng/Amb)	171,483	0	0	0	0
5911	Lease (B/C)	0	11,846	11,846	11,846	11,846
	Lease (Brush)	0	21,415	21,415	21,415	21,415
5912	Lease (E2)	24,994	23,945	23,945	23,945	23,945
5913	Lease (Station 1)	152,885	152,885	152,885	144,351	144,351
	DEBT SERVICE TOTAL	382,496	281,478	281,478	272,944	272,944
	TOTAL GEN FUND EXPENSES	5,238,944	5,521,999	5,337,021	5,936,414	5,836,414



CAPITAL IMPROVEMENT FUND

		<u>2015 Actual</u>	<u>2016 Amended</u>	<u>2016 Actual</u>	<u>2017 Approved</u>	<u>2017 Amended</u>
Revenue						
	Beginning Fund Balance	494,820	469,237	469,237	236,647	236,647
	Revenue: Grant	0			0	0
	2014 Excess Funds	44,700	42,500	0	0	0
	Operations Fund Transfer	0	175,000	88,204	0	0
	Total Revenue	44,700	217,500	88,204	0	0
	Begin Balance	539,520	686,737	557,441	236,647	236,647
Expenses						
6131	Station 1	0	57,500	0	0	7,000
6132	Station 2	0	30,500	0	0	7,000
6133	Station 3	0	44,500	0	0	7,000
6134	Admin	0	0	112,800	85,000	14,000
6200	Communications	0	0	0	0	0
6300	Information Technology	0	0	0	0	0
6410	Vehicles - Admin	0	0	0	0	0
6420	Vehicles - Fire	34,158	0	0	0	0
6430	Vehicles - Medical	0	292,500	207,994	0	0
6510	Equipment - Fire	0	0	0	0	0
6520	Equipment - Medical	36,125	0	0	0	0
6600	Training	0	0	0	0	0
	Total Expenses	70,283	425,000	320,794	85,000	35,000
	Revenue & BFB less Expenses	469,237	261,737	236,647	151,647	201,647



IMPACT FEE FUND

<u>Source</u>		<u>2015 Actual</u>	<u>2016 Amended</u>	<u>2016 Actual</u>	<u>2017 Approved</u>	<u>2017 Amended</u>
Revenue						
	BEGINNING FUND BALANCE	532,098	793,047	772,086	675,547	664,373
	Revenues	239,988	0	6,216	225,000	175,000
	Fund Transfers	0	0	0	0	0
	Expenses	0	(117,500)	(113,929)	0	(225,000)
	End Balance	772,086	675,547	664,373	900,547	614,373



FUND BALANCES

OPERATING FUND BALANCE

	2015 Actual	2016 Amended	2016 Actual	2017 Approved	2017 Amended
Beginning Balance	845,339	1,185,856	857,065	1,353,069	1,276,062
Revenues	5,295,412	5,906,713	5,914,299	5,893,488	5,809,488
Expenses	(5,238,986)	(5,522,000)	(5,495,302)	(5,936,414)	(5,871,414)
Transfer In		0	0	25,000	25,000
Transfer Out 2014 Excess	(44,700)	(42,500)	0	0	0
Transfer to Capital		(175,000)	0	(85,000)	(35,000)
Ending Balance	857,065	1,353,069	1,276,062	1,250,143	1,204,136

CAPITAL IMPROVEMENT FUND BALANCE

	2015 Actual	2016 Amended	2016 Actual	2017 Approved	2017 Amended
Beginning Balance	494,820	463,187	469,237	255,687	236,647
Revenues	0	0	88,204	0	0
Fund Transfers	44,700	217,500	0	85,000	35,000
Expenses	(70,283)	(425,000)	(320,794)	(85,000)	(35,000)
Ending Balance	469,237	255,687	236,647	255,687	236,647

IMPACT FEE FUND BALANCE

	2015 Actual	2016 Amended	2016 Actual	2017 Approved	2017 Amended
Beginning Balance	532,098	793,047	772,086	675,547	664,373
Revenues	239,988	0	6,216	225,000	175,000
Fund Transfers	0	0	0	0	0
Expenses	0	-117,500	(113,929)	0	(225,000)
Ending Balance	772,086	675,547	664,373	900,547	614,373

EMERGENCY RESERVE FUND BALANCE

	2015 Actual	2016 Amended	2016 Actual	2017 Proposed	2017 Amended
Beginning Balance	212,248	207,902	212,248	207,902	212,951
Fund Transfers	-	-	703	(25,000)	(25,000)
Expenses	-	-	-	-	-
Ending Balance	212,248	207,902	212,951	182,902	187,951

VEHICLE REPLACEMENT FUND BALANCE

	2015 Actual	2016 Amended	2016 Actual	2017 Proposed	2018 Glimpse
Beginning Balance	0	0	0	0	0
Revenues	0	0	0	0	0
Fund Transfers	0	0	0	0	0
Expenses	0	0	0	0	0
Ending Balance	0	0	0	0	0